



Orange Unified School District
McKinney-Vento Homeless Assistance Act Dispute Resolution Process
Written Notification of Enrollment Decision

To be completed by the receiving school when an enrollment request is denied.

Date: _____

Name of person completing form: _____

Title of person completing form: _____

Name of school: _____

In compliance with section 722(g)(3)(E) of the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Name of parent(s)/guardian(s): _____

Name of student(s): _____

After reviewing your request to enroll the student(s) listed above, the enrollment request is denied. This determination was based upon:

You have the right to appeal this decision in writing by completing the second page of this notice, or verbally by contacting the district's local homeless education liaison.

Name of local liaison: **Kristine Nelson, M.A.**

Title: **Coordinator, McKinney-Vento/Foster Youth an At Risk**

Phone number: **714-628-5424**

In addition:

- The student above has the right to enroll immediately in the requested school pending the resolution of the dispute. Immediate enrollment includes full participation in all school activities.
- You may provide written or verbal communication(s) to support your position regarding the student's enrollment in the requested school. You may use the form attached to this notification.
- You may contact the County Coordinator for Homeless Education if further help is needed or desired. Contact information for the County Coordinator:

Jeanne Awrey
 Orange County Department of Education
 200 Kalmus Drive, B1014
 Costa Mesa, CA 92628
 Phone: (714) 966-4093

You may seek the assistance of advocates or an attorney. A copy of our state's dispute resolution process for students experiencing homelessness is attached.