

## ORANGE UNIFIED SCHOOL DISTRICT

### SENIOR MAINTENANCE SPECIALIST/REPAIR & CONSTRUCTION

#### **DEFINITION**

Under general supervision - performs more complex technical and skilled repair, maintenance and servicing in the construction trades. Exercises leadership over responsibilities as required.

#### Representative Duties

Takes responsibility for and performs more complex technical and skilled assignments in the construction and repair trades: lays out, assigns, supervises and inspects the work of other journeyman workers and helpers engaged in building and rounds alterations, repair and modification. Repairs, replaces and installs fences; mixes, pours and finishes concrete; performs journeyman welding duties; repairs and installs ceiling materials; repairs and installs floor tiles; repairs and patches roofs; repairs and patches blacktop; performs maintenance painting, carpentry, masonry and similar work in the repair of walls, flooring and partitions; moves furniture; repairs, maintains and installs playground equipment; paints and stripes parking lots and playgrounds; installs and repairs flagpoles; operates light, medium and heavy duty equipment; lays out and prepares tracks and playing fields for athletic events; may assist or perform duties in all maintenance and construction trades.

#### Organizational Responsibilities

Senior positions in this class report to the maintenance manager. Exercises Senior status, oversees and coordinates work assignments, estimates cost and materials, assists workers in performance of their duties.

#### **ENTRANCE QUALIFICATIONS GUIDE**

##### Training and Experience Equivalent to:

Three years of journeyman level experience in the construction trades, including one year of leadership experience or similar role. Completion of an approved technical school, or trade school courses in repair and construction may be substituted for one year of required experience.

##### Knowledge and Abilities

**Thorough knowledge of:** methods, practices, equipment and tools used in repair work in the building trades, such as glazing, hardware, carpentry, painting, concrete, plumbing, electrical, welding, and mechanical repairs; work safety procedures; materials and terms used in the building trades, safe working methods and procedures.

**Ability to:** use hand and power tools and some shop equipment with skill and safety; receive and complete repair requests; read and interpret working drawings, plans and blueprints; understand and follow written and oral directions; maintain records.

##### Licenses

A valid Class I California Motor Vehicle Operator's License.

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**PHYSICAL DEMANDS AND WORKING CONDITIONS:**

Heavy Work:

Positions in this class perform work which involves the frequent lifting, pushing and/or pulling of objects which may approximate 75 pounds and may occasionally weigh up to 100 pounds.

Ability:

Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects; Positions in this class require the mobility to stand, stoop, reach and bend.

Other Conditions:

Incumbents may be required to work in inclement weather without effective protection from sun, cold and rain;

Incumbents may be required to work with harsh or toxic substances;

Incumbents may be required to wear protective apparel including goggles, face protectors, aprons, shoes and oxygen breathing apparatus;

Incumbents may be required to work within enclosed spaces or at heights above ground level;

Incumbents may be required to operate equipment in close proximity to electrical and gas power lines.

Board Approved: August, 1986