

Administration

Organizational Chart/Lines of Responsibility

The Superintendent shall maintain a current District organization chart. The organization chart shall clearly designate lines of primary responsibility and the relationships between all District positions.

The organization chart should clarify working relationships and functions. It is not intended to indicate all the lines of communication and cooperation which must exist to create successful and effective schools.

The Superintendent or designee shall insure that all personnel understand to whom they are responsible and for what functions. Lines of responsibility should in no way prevent staff members at all levels from cooperating to develop the best possible school programs and services. (cf. 2120 - Superintendent of Schools) (cf. 2210 - Administrative Leeway in Absence of Board Policy) (cf. 4119.3 - Duties of Personnel) (cf. 4144 - Grievances/Complaints)

The Superintendent may delegate any of his/her responsibilities and duties to other District staff but remains accountable to the Board for all areas of operation under the Superintendent's authority.

Legal Reference:

EDUCATION CODE

- 35010 Control of District; prescription and enforcement of rules
- 35020 Duties of employees fixed by governing board
- 35035 Powers and duties of superintendent
- 35160 Authority of governing boards
- 35160.1 Board authority of school Districts